Name : _____

Topic: Language – Parts of a Letter

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**Directions:** Name the part of the letter that is described.

_____ 1. The part of the letter that closes the letter.

_____ 2. This indicates to whom the letter is for.

_____ 3. This tells when the letter was written.

_____ 4. This is the main part of the letter.

_____ 5. This indicates who wrote the letter.

**Directions:** Read the letter below. Write a ✓ on the blank if the part is written correctly. If it is not, make the correction on the blank.

_____ 1. Makati City

_____ 2. Dear Sarah,

_____ 3. Hi! How are you? I really enjoyed my visit to your farm last weekend. I had so much fun chasing the ducks and running through the corn field. Thank you for showing me arounf your place.

_____ 4. Your cousin,

_____ 5. barbara

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